**DRAFT**

 Town of Lexigton

**Zoning Board of Appeals**

**Regular Monthly Meeting**

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| Date: | July 27, 2022 |
| Time: | 6:00pm |
| Place: | Main Room, Lexington Town Hall Lexington, NY |

**Agenda**

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| Name | SBL | Reason |
| None |  |  |
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1. **Meeting Called to Order at \_\_6:15\_\_\_\_\_\_\_pm**
2. **Pledge of Allegiance**
3. **Roll Call**

Sarah Pellizzari, Chair ( x ) Present ( ) Absent

Nancy Wyncoop-Bower ( x ) Present ( ) Absent

Ron Lipton ( ) Present ( x ) Absent

Kim McGalliard, Secretary ( x ) Present ( ) Absent

 **Quorum of \_\_\_\_3\_\_\_\_\_ members present**

1. **Minutes from previous meeting to be approved**

Minutes approved and seconded by Nancy

1. **Communications**
* Summary of relevant issues raised at Town Board meeting
	+ None
* Summary of relevant issues raised at Planning Board meeting
	+ The Planning board and Town Board know that the new Zoning Board is up and running and is available for any upcoming zoning items or issues
* Status of comprehensive plan committee and survey
	+ The Survey will be going out at the beginning of August. Post cards will be mailed to property owners using the tax roll mailing list.
	+ The zoning board should base any changes on the zoning using input from the comprehensive plan. The date of the completion of the comprehensive plan is TBD.
1. **Old Business**
* Update on STR Committee meeting
	+ The STR Committee has met twice and has been asked by the board to help define rules for camping. Also working on creating a page on the town website for all STR items.
* Update on Comprehensive Plan meeting
	+ See above.
1. **New Business**
	* Discuss the plan and strategy for reviewing and updating zoning document that was shared with the group after the last meeting.
	* The process for issues to come before the ZBA was discussed. It was determined that the process should be outlined with the check list and the application added to the web site. Nancy stated that she could track down the area variance and use variance requirements for ZBA meetings. Process includes a public hearing that needs to be published and abbuters need to be notified. This process is done by the ZBA secretary.
	* JoEllen sent a link to a survey about zoning. The survey was discussed and it was determined that it would be best for the Town Board to take the survey since it seemed more relevant to them.
	* Meeting schedule moving forward - Will be the 4th Wednesday of the month. Next meeting will be August 24th 6pm.
2. **Other Business**
	* The question was raised if the ZBA members are required by the state to do sexual harassment classes (they are available online). TBD if it is required by the town.
3. **County Liaison Report**
* None
1. **Meeting Adjourned at \_\_\_7:34\_\_\_\_\_\_\_\_\_\_pm**