**Town of Lexington Organizational Meeting – January 4, 2022**

 The Organizational Meeting of the Town Board of the Town of Lexington was called to order at 6:00 PM by Supervisor, JoEllen Schermerhorn at the Lexington Municipal Building, followed by the Pledge of Allegiance. Supervisor Schermerhorn said that the Oaths of Office were done previously.

**PRESENT:** Supervisor JoEllen Schermerhorn

 Council Members Michael Barcone

 Bradley Jenkins

 William Pushman

 Bennett Wine

 Town Clerk Charlotte Jaeger

 Highway Superintendent Kevin Simmons

**OTHERS PRESENT:** Nancy Orr, Dan Davern Sr., Christine Dwon, Jen Cawein, Larry Russ, Jack Jordan, Mike Ryan from the Mountain Eagle, Paul & Liza Dwon, Shelly, & James Doran

**RESOLUTION #1-22**

**Town Board Monthly Meeting**

 On a motion by Council Member Michael Barcone, seconded by Council Member Bradley Jenkins the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Schermerhorn & Wine

 Nays – 0

 Therefore, the Town of Lexington Town Board designates the first Tuesday of each month at 6:00 PM to be the regular meeting night of the Town Board of the Town of Lexington, and the meetings will be held at the Municipal Building, 3542 Route 42.

**RESOLUTION # 2-22**

**Calling Special Meetings**

 On a motion by Council Member William Pushman, seconded by Council Member Bennett Wine the following was,

ADOPTED: Ayes –5 – Barcone, Jenkins, Pushman, Schermerhorn, & Wine

 Nays – 0

 Therefore, it is resolved, that Special Meetings may be called by the Supervisor, provided that 24 hours advance notice be given to Town Board Members and that the Supervisor will call a Special Town Board Meeting at the request of two or more Town Board Members.

**RESOULUTION # 3-22**

**Designation of Banks**

 On a motion by Council Member Michael Barcone, seconded by Council Member Bennett Wine, the following was,

ADOPTED: Ayes –5 – Barcone, Jenkins, Schermerhorn, Pushman, & Wine

 Nays - 0

 Resolved, that this Town Board does hereby designate the Bank of Greene County, Tannersville, N.Y., the NBT Bank, NA., of Grand Gorge, & Windham, N.Y., and the Catskill – Hudson Bank, of Kingston, N.Y. as the official depositories for the Town of Lexington for the year 2022.

**RESOLUTION # 4-22**

**Investment of Idle Monies**

 On a motion by Council Member Bennett Wine, seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 5 –Barcone,Jenkins, Pushman, Schermerhorn, & Wine

 Nays - 0

 Whereas the Town of Lexington wishes to comply with NYS General Municipal Law regarding the security of public deposits that it has on deposit at any bank, and so the Town of Lexington will continue to use an ICS account at the Catskill-Hudson Bank.

**RESOLUTION # 5-22**

**Designation of Official Newspapers**

 On a motion by Council Member Michael Barcone, seconded by Council Member Bradley Jenkins the following was,

ADOPTED: Ayes – 5 – Barcone,Jenkins, Pushman, Schermerhorn, & Wine

 Nays - 0

 Resolved, that this Town Board does hereby designate the Mountain Eagle and the Catskill Daily Mail as the official newspapers for the Town of Lexington for the year 2022.

**RESOLUTION # 6-22**

**Designated Radio Station**

 On a motion by Council Member William Pushman, seconded Michael Barcone the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Sschermerhorn, & Wine

 Nays – 0

Therefore this Town Board does hereby designate WRIP the official radio station for 2022.

**RESOLUTION # 7-22**

**Readopt Policy Book / Mileage Compensation and Dinners for Town Officials**

 On a motion by Council Member Bennett Wine, seconded by Council Member Michael Barcone, the following was,

ADOPTED: Ayes –5 – Barcone, Jenkins, Schermerhorn, Pushman, & Wine

 Nays - 0

 Resolved, that this Town Board moves to accept the book as is which consists of the employee handbook and code of ethics and does hereby fix mileage compensation at the IRS rate of 58.5 cents per mile for the following: Assessor, Code Enforcement Officer, Animal Control Officer, Justices, Town Superintendent of Highways, Election Inspectors, Town Clerk / Collector, Town Supervisor, Town Council Members, Planning Board Members, or any appointed or otherwise elected official that goes on Town business.

 Be it further resolved, that this Town Board authorizes payment of meals for Town Officials that attend official meetings, not to exceed $15.00 for lunch and $25.00 for dinner and a $40.00 maximum per day.

**RESOLUTION #8-22**

**Authorize Payment of Dues to Associations**

 On a motion by Council Member Bradley Jenkins, seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Schermerhorn, & Wine

 Nays - 0

 Resolved, that this Town Board authorizes payment of dues to the following Associations: NYS

Association of Towns, NYS Planning Federation, Association of Magistrates of NYS, Magistrates
Association of Greene County, NYS Tax Receivers and Collectors, Greene County Highway Superintendent Association, NYS Superintendent of Highways, NYS Assessors Association, Greene County Assessors Association, Columbia-Greene Town Clerk's Association, NYS Town Clerk Association, and the Association of Public History for New York State.

**RESOLUTION # 9-22**

**Payment of Bills in Advance of Board Meetings**

 On a motion by Council Member Michael Barcone, seconded by Council Member Bradley Jenkins the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Schermerhorn, & Wine

 Nays - 0

 Resolved, that this Town Board authorizes the Supervisor to pay certain claims of indebtedness in advance of Town Board meetings, i.e., electric bills, postage, fuel oil bill, gasoline bill, diesel fuel bill, telephone bill, payroll, and Key Bank credit card.

**RESOLUTION # 10-22**

**Authorize Supervisor's Report to NYS Comptroller**

On a motion by Council Member Bennett Wine, seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 5 – Barcone,Jenkins, Pushman, Schermerhorn, & Wine

 Nays - 0

 Resolved, that this Town Board authorizes the Supervisor to send the Supervisor's Financial report to the State Comptroller and then use the annual Supervisor's Financial Report to the State Comptroller for the Annual Financial Report to the Town Board to be filed in the Town Clerk's office, where it will be available to all interested persons and to publish an abbreviated form of the report for year 2021 in the designated newspapers.

**RESOLUTION # 11-22**

**Renew Maintenance Agreement with HVOE- Copy Machine**

 On a motion by Council Member Bradley Jenkins, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 5 - Barcone, Jenkins, Pushman, Schermerhorn, & Wine

 Nays -0

 Therefore, the Town Board moves to renew the maintenance agreement with Hudson Valley Office Equipment, Inc. from 1/20/2022 to 1/20/2023 at a cost of $790.00 for the Copystar Copier.

**RESOLUTION # 12-22**

**Appoint Planning Board Member: Jennifer Cawein, Chairperson**

 On a motion by Council Member William Pushman, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes –5- Barcone, Jenkins, Pushman, Schermerhorn, & Wine

 Nays - 0

 Resolved, that this Town Board moves to appoint Jennifer Cawein to the Planning Board as the Chairperson for a 5 year term.

**RESOLUTION # 13-22**

**Appoint Planning Board Member; Nancy Orr**

 On a motion by Council Member Bennett Wine, seconded by Council Member Bradley Jenkins the following was,

ADOPTED: Ayes – 5– Barcone, Jenkins, Pushman, Schermerhorn,

 Nays - 0

 Therefore, the Town Board moves to appoint Nancy Orr to fill the remaining term of Daniel Davern Sr. to the Planning Board for a 2 year term.

**RESOLUTION # 14-22**

**Appoint Zoning Board Member: Nancy Wyncoop-Bower**

 On a motion by Council Member Michael Barcone, seconded by Council William Pushman the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkisn, Pushman, Schermerhorn, & Wine

 Nays - 0

 Therefore, the Town Board moves to appoint Nancy Wyncoop-Bower to the Zoning Board of Appeals for a 5 year term.

**RESOLUTION # 15-22**

**Appoint Health Officer: Liza Dwon**

 On a motion by Council Member William Pushman, seconded by Council Member Bradley Jenkins the following was,

ADOPTED: Ayes – 5- Barcone, Jenkins, Pushman, Schermerhorn, & Wine

 Nays – 0

 Therefore, this Town Board moves to appoint Liza Dwon as the Health Officer.

**Paul Dwon – Annual Fire/Rescue Report**

 Fire Chief Paul Dwon said that it has been a very busy year. They had 116 calls and they have not seen that many since they used to transport and helped with the calls from Hunter Mountain.

There were 73 EMS calls and 43 Fire calls. There were 2 structure fire calls, 11 fire alarms, 3 CO2 calls, 4 rescues, 4 landing zone, & 5 public service calls. Supervisor Schermerhorn wanted to know if

any of the calls could have gone to an Urgent Care and Fire Chief Paul Dwon said that all of the calls they had required going to the Hospital. The 2 structure fires were STR properties. He wanted to know if there was a checklist that the short term rentals had to go by before operating. Council Member Michael Barcone said that the short term rentals from 2021 were allowed to operate without inspections

because of the way the law was passed but moving forward for the applications in 2022 they would need an inspection first before operating. He also said that the Fire Chief will have a binder of the STRs in case they need to contact someone in case of emergencies. Liza asked how strict the Town would be

on violations and Council Member Michael Barcone said the Carl (coed enforcement officer) was already finding violations and letters will be sent out.

**Covid Update**

 Health Officer Liza Dwon said that Hospital wait times can be anywhere from 45 minutes to 5 hours and that the Department of Health is working on the problem. Greene County Public Health is offering a Moderna Booster clinic at the New Baltimore Fire House on January 6th and appointments are required. There were 2 covid related deaths in Greene County over the weekend and there were 192 new positive cases in 1 day. Hunter Tannersville is distributing test kits and are remote for the week. WAJ is in person at this time. When the Town Board gets AEDs, Liza can give a CPR class and she also gives safe sitter classes.

**RESOLUTION # 16-22**

**Appointments and Committees**

 On a motion by Council Member Bradley Jenkins, seconded by Michael Barcone the following resolution was,

ADOPTED: Ayes – 5– Barcone, Jenkins, Pushman, Schermerhorn, & Wine

 Nays - 0

 Resolved, that this Town Board makes the following appointments and be it further resolved that this Town Board authorizes the Supervisor to make the following committee appointments:

 **2022 Appointments**

Planning Board Jennifer Cawein

Planning Board Nancy Orr

Zoning Board Nancy WyncoopBower

Attorney for the Town Tal Rappleyea

Disaster Coordinator Paul Dwon

Code / Zoning Officer Carl Giangrande

Registrar of Vital Statistics Charlotte Jaeger

Historian Mary Palazzolo

Deputy Historian Christine Dwon

Deputy Town Clerk Christine Dwon

Deputy Supervisor Michael Barcone

Deputy Supt. of Highways John Falke

Bookkeeper Michelle Brainard

Secretary to the Supervisor Charlotte Jaeger

Dog Control Officer Bruce Feml

Records Management Officer Charlotte Jaeger

Health Officer Liza Dwon

Inventory Clerk Andrea Searcy

Web Master Charlotte Jaeger

Planning Board Secretary Elizabeth Martin

Zoning Board Secretary Sarah Pellizzari

 **2022 Committees**

**Highway:** Kevin Simmons, Mike Petosa, Charles Van Etten, Bradley Jenkins

**Building:** William Pushman, William Decker

**Monthly Audit:**  Bradley Jenkins, Bennett Wine

**Court / Clerk Audit:**  JoEllen Schermerhorn, Bradley Jenkins

**Comprehensive Plan**: Lynn Byrne, Jennifer Cawein, JoEllen Schermerhorn, James Doran

**Ethics:** Charlotte Jaeger, Rose Petrella-Wilson, & John Berger

**Memorial Bricks:** Mary Palazzolo

**Patriots Day:** Mary Palazzolo, Christine Dwon

**Emergency:** JoEllen Schermerhorn, Paul Dwon, Kevin Simmons

**Schoharie Watershed / GCSW Recreation:** Lynn Byrne, Beverly Dezan, Bennett Wine

**Policy Review:** JoEllen Schermerhorn, Michael Barcone

 **2022 Salaries**

**Name**  **Position** **Pay Schedule** **Salary**

JoEllen Schermerhorn Supervisor Monthly $ 12,000.00

Charlotte Jaeger Secretary to the Supervisor Monthly $ 5,000.00

Michelle Brainard Bookkeeper Quarterly $ 9,050.00

Devon Russ Town Justice Quarterly $ 5,000.00

Steven Rossignol Town Justice Quarterly $ 5,000.00

Peggy Rappleyea Court Clerk Bi-Weekly $ 17.75hr

Michael Barcone Council Member Annually $ 2,500.00

Bradley Jenkins Council Member Annually $ 2,500.00

William Pushman Council Member Annually $ 2,500.00

Bennet Wine Council Member Annually $ 2,500.00

Kevin Simmons Jr Supt. of Highways Bi-Weekly $ 31,500.00

Charlotte Jaeger Town Clerk / Collector Bi-Weekly $ 33,210.00

Christine Dwon Deputy Town Clerk Monthly $ 17.75hr

Charlotte Jaeger Registrar of Vital Statistics Annually $ 200.00

Charlotte Jaeger Record Management Officer Annually $ 200.00

Garth Slocum Sole Assessor Bi-Weekly $ 25,170.00

Peggy Rappleyea Assessor Clerk Bi-Weekly $ 17.75hr

Carl Giangrande Code Enforcement Officer Bi-Weekly $ 16,000.00

Mary Palazzolo Historian Annually $ 600.00

Christine Dwon Deputy Historian Annually $ 300.00

ElizabethMartin Planning Board Secretary Monthly $ 2,000.00

Ron Lipton Board of Assessment Review Annually $ 200.00

Susan Falke Board of Assessment Review Annually $ 150..00

Mary Cline Board of Assessment Review Annually $ 150.00

Jennifer Cawein Planning Board Chair Annually $ 1,000.00

Casey Scieszka Planning Board Member Annually $ 550.00

Nancy Orr Planning Board Member Annually $ 550.00

Taris Charysyn Planning Board Member Annually $ 550.00

Beverly Dezan Planning Board Member Annually $ 550.00

Tal Rappleyea Town Attorney (Extras $135 / hr) Voucher $ 500.00

Charlotte Jaeger Domestic Engineer Bi-Weekly $ 18.00hr

Sarah Pellizzari ZBA Secretary Annually $ 500.00

Andrea Searcy Inventory Clerk Upon Completion $ 560.00

William Decker Grounds/Maintenance Bi-Weekly $ 10,500.00

Charlotte Jaeger Web Master Annually $ 600.00

**RESOLUTION # 17-22**

**Support the Tax Exemptions Law from 2021**

 On a motion by Council Member Bennett Wine, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 5- Barcone, Jenkins, Pushman, Schermerhorn, & Wine

 Nays – 0

 Therefore this Town Board moves to support the Law from 2021 allowing tax exemptions for senior citizens, people with disabilities, and low income using the Greene County scale which has not changed for 2022.

**Howard Road- West Kill Cottage LLC**

 Supervisor Schermerhorn asked how Town Attorney made out with the West Kill Cottage LLC regarding putting in a driveway. Town Attorney Tal Rappleyea said that he has not really had any definite answers from them yet.

**Highway Garage Buyout**

 Supervisor Schermerhorn said that the Route 42 garage is in rough shape. John Berger started a buyout process but because of the pandemic, the changing of Town Supervisors, and other things it has been prolonged. The Town has 3 months to make a decision. The amount of the buyout is $215,000. Town Attorney Tal Rappleyea said that even if the Town signs a contract the Town could drop out. He recommends that the Town take the proposal. The money would hopefully be put towards building something at the salt shed to combine the highway garages so that they would be consolidated and more economical.

**RESOLUTION # 18-22**

**Town Attorney to Contact Dave Tobias to accept the Buyout Proposal**

 On a motion by Council Member Bradley Jenkins, seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 5- Barcone, Jenkins, Pushman, Schermerhorn, & Wine

 Nays -0

Resolved that this Town Board of the Town of Lexington have Town Attorney contact Dave Tobias to accept the buyout proposal of $215,000.00 for the Route 42 Highway Gargage.

**Public Concerns**

 James wanted to mention that Hughes Energy put forward two examples that they put this in Ireland and England. James said that having spoken to officials in both cities York and Limerick, they do not have a factory in either place. He can get official reports saying this. Town Attorney Tal Rappleyea can get him in contact with the Roxbury Town Attorney regarding this matter. James said it is very satisfying to network with neighboring Towns.

**Calendar**

Town Board Meeting 02/01/2022

**Adjourn**

 With no further business, and on a motion from Council Member Michael Barcone, seconded by Council Member Bradley Jenkins, the meeting shall be adjourned. Carried Unanimously.

Supervisor Schermerhorn adjourned the meeting at 7:08pm.

 Respectfully Submitted,

 Charlotte Jaeger, Town Clerk