

## **Town of Lexington Organizational Meeting – January 3, 2019**

The Organizational Meeting of the Town Board of the Town of Lexington was called to order at 6:00 PM by Supervisor, John Berger at the Lexington Municipal Building, followed by the Pledge of Allegiance.

<b>PRESENT:</b>	Supervisor	John Berger
	Council Members	Michael Barcone
		JoEllen Schermerhorn
		William Pushman
	Town Clerk	Charlotte Jaeger
	Highway Superintendent	Frank Hermance
<b>ABESENT:</b>	Council Member	Bradley Jenkins
	Town Attorney	Tal Rappleyea

**OTHERS PRESENT:** Nancy Orr, Dan Davern Sr., and Alfred Truesdell

### **RESOLUTION # 1-19**

#### **Approve Dec. 31, 2018 Minutes**

On a motion by Council Member JoEllen Schermerhorn, seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 3 – Berger, Pushman, & Schermerhorn  
Nays - 0  
Abstain-1 – Barcone  
Absent -1 -Jenkins

Therefore, the Town of Lexington Town Board approves the Minutes from December 31, 2018 as presented.

### **RESOLUTION # 2-19**

#### **Town Board Monthly Meeting**

On a motion by Council Member JoEllen Schermerhorn, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 4 – Barcone, Berger, Pushman, & Schermerhorn  
Nays – 0

Therefore, the Town of Lexington Town Board designates the first Tuesday of each month at 6:00 PM to be the regular meeting night of the Town Board of the Town of Lexington, and the meetings will be held at the Municipal Building, 3542 Route 42.

### **RESOLUTION # 3-19**

#### **Calling Special Meetings**

On a motion by Council Member William Pushman, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 4 – Berger, Barcone, Pushman, & Schermerhorn  
Nays – 0

Therefore, it is resolved, that Special Meetings may be called by the Supervisor, provided that 24 hours advance notice be given to Town Board Members and that the Supervisor will call a Special Town Board Meeting at the request of two or more Town Board Members.

### **RESOLUTION # 4-19**

#### **Designation of Banks**

On a motion by Council Member JoEllen Schermerhorn, seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 4 – Berger, Barcone, Schermerhorn, & Pushman  
Nays - 0  
Absent -1 – Jenkins

Resolved, that this Town Board does hereby designate the Bank of Greene County, Tannersville,

N.Y., the NBT Bank, NA., of Grand Gorge, & Windham, N.Y., and the Catskill – Hudson Bank, of Kingston, N.Y. as the official depositories for the Town of Lexington for the year 2019.

**RESOLUTION # 5-19**

**Investment of Idle Monies**

On a motion by Council Member William Pushman, seconded by Council Member JoEllen Schermerhorn the following was,

ADOPTED: Ayes – 4 – Berger, Barcone, Pushman, and Schermerhorn  
Nays - 0  
Absent-1 – Jenkins

Whereas the Town of Lexington wishes to comply with NYS General Municipal Law regarding the security of public deposits that it has on deposit at any bank, and so the Town of Lexington will continue to use an ICS account but instead of it being at NBT Bank of NA., it will be at the Catskill-Hudson Bank.

**RESOLUTION # 6-19**

**Designation of Official Newspapers**

On a motion by Council Member JoEllen Schermerhorn, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 4 – Berger, Barcone, Pushman, & Schermerhorn  
Nays - 0  
Absent-1 – Jenkins

Resolved, that this Town Board does hereby designate the Mountain Eagle and the Catskill Daily Mail as the official newspapers for the Town of Lexington for the year 2019.

**RESOLUTION # 7-19**

**Readopt Policy Book / Mileage Compensation and Dinners for Town Officials**

On a motion by Council Member William Pushman, seconded by Council Member JoEllen Schermerhorn the following was,

ADOPTED: Ayes – 4 – Barcone, Berger, Schermerhorn, and Pushman  
Nays - 0  
Absent-1 – Jenkins

Resolved, that this Town Board moves to accept the book as is which consists of the employee handbook and code of ethics and does hereby fix mileage compensation at the IRS rate of 58 cents per mile for the following: Assessor, Code Enforcement Officer, Animal Control Officer, Justices, Town Superintendent of Highways, Election Inspectors, Town Clerk / Collector, Town Supervisor, Town Council Members, Planning Board Members, or any appointed or otherwise elected official that goes on Town business.

Be it further resolved, that this Town Board authorizes payment of meals for Town Officials that attend official meetings, not to exceed \$15.00 for lunch and \$25.00 for dinner and a \$40.00 maximum per day.

**RESOLUTION # 8-19**

**Authorize Payment of Dues to Associations**

On a motion by Council Member Michael Barcone, seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 4 – Barcone, Berger, Pushman, & Schermerhorn  
Nays - 0  
Absent-1 – Jenkins

Resolved, that this Town Board authorizes payment of dues to the following Associations: NYS Association of Towns, NYS Planning Federation, Association of Magistrates of NYS, Magistrates Association of Greene County, NYS Tax Receivers and Collectors, Greene County Highway Superintendent Association, NYS Superintendent of Highways, NYS Assessors Association, Greene County Assessors Association, Columbia-Greene Town Clerk's Association, NYS Town Clerk Association, and the Association of Public History for New York State.

**RESOLUTION # 9-19**

**Payment of Bills in Advance of Board Meetings**

On a motion by Council Member JoEllen Schermerhorn, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 4 – Barcone, Berger, Pushman, & Schermerhorn  
Nays - 0  
Absent-1 – Jenkins

Resolved, that this Town Board authorizes the Supervisor to pay certain claims of indebtedness in advance of Town Board meetings, i.e., electric bills, postage, fuel oil bill, gasoline bill, diesel fuel bill, telephone bill, payroll, and Key Bank credit card.

**RESOLUTION # 10-19**

**Authorize Supervisor's Report to NYS Comptroller**

On a motion by Council Member William Pushman, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 4 – Barcone, Berger, Pushman, & Schermerhorn  
Nays - 0  
Absent-1 – Jenkins

Resolved, that this Town Board authorizes the Supervisor to send the Supervisor's Financial report to the State Comptroller and then use the annual Supervisor's Financial Report to the State Comptroller for the Annual Financial Report to the Town Board to be filed in the Town Clerk's office, where it will be available to all interested persons and to publish an abbreviated form of the report for year 2018 in the designated newspapers.

**RESOLUTION # 11-19**

**Authorizing Tax Exemptions for Senior Citizens & Persons with Disabilities & Limited Incomes**

On a motion by Council Member JoEllen Schermerhorn, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 4 - Berger, Barcone, Pushman, & Schermerhorn  
Nays – 0  
Absent-1 – Jenkins

Resolved, that this Town Board authorizes tax exemptions for senior citizens and persons with disabilities and limited incomes using the sliding scale from Greene County Resolution # 287-18.

**RESOLUTION # 12-19**

**Genealogy Fee from \$11.00 to \$22.00**

On a motion by Council Member William Pushman, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 4 – Berger, Barcone, Schermerhorn, & Pushman  
Nays - 0  
Absent-1 – Jenkins

Therefore, the Town of Lexington Board moves to change the fee from \$11.00 to \$22.00 which is the amount set by the State of New York.

**RESOLUTION # 13-19**

**Renew Maintenance Agreement with HVOE- Copy Machine**

On a motion by Council Member JoEllen Schermerhorn, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 4 - Berger, Barcone, Pushman, & Schermerhorn  
Nays -0  
Absent-1 – Jenkins

Therefore, the Town Board moves to renew the maintenance agreement with Hudson Valley Office Equipment, Inc. from 1/20/2019 to 1/20/2020 at a cost of \$671.00 for the Copystar CS-3035 Copier.

**RESOLUTION # 14-19**  
**Renew Contract with GCEMS**

On a motion by Council Member Michael Barcone, seconded by Council Member JoEllen Schermerhorn the following was,

ADOPTED: Ayes – 4- Barcone, Berger, Pushman, & Schermerhorn  
Nays - 0  
Absent-1 – Jenkins

Resolved, that this Town Board moves to renew the contract with Greene County Emergency Medical Systems, Inc. with a cost of \$3,970.00 which is down from last years cost of \$4,317.00.

**RESOLUTION # 15-19**  
**Appoint Planning Board Member**

On a motion by Council Member William Pushman, seconded by Council Member JoEllen Schermerhorn the following was,

ADOPTED: Ayes – 4 – Berger, Barcone, Pushman, & Schermerhorn  
Nays - 0  
Absent-1 – Jenkins

Therefore, the Town Board moves to appoint Daniel Davern Sr. to the Planning Board for a 1 year term to fill the vacancy left by Ray Albino.

**RESOLUTION # 16-19**  
**Appoint Grounds and Maintenance Position**

On a motion by Council Member Michael Barcone, seconded by Council William Pushman the following was,

ADOPTED: Ayes – 4 – Berger, Barcone, Pushman, & Schermerhorn  
Nays - 0  
Absent-1 – Jenkins

Therefore, the Town Board moves to appoint William Decker as the new Grounds and Maintenance Person.

**RESOLUTION # 17-19**  
**Appointments and Committees**

On a motion by Council Member William Pushman, seconded by Michael Barcone the following resolution was,

ADOPTED: Ayes – 4 – Barcone, Berger, Pushman, & Schermerhorn  
Nays - 0  
Absent-1 – Jenkins

Resolved, that this Town Board makes the following appointments and be it further resolved that this Town Board authorizes the Supervisor to make the following committee appointments:

**2019 Appointments**

Planning Board	Dan Davern
Attorney for the Town	Tal Rappleyea
Disaster Coordinator	Paul Dwon
Code / Zoning Officer	Carl Giangrande
Registrar of Vital Statistics	Charlotte Jaeger
Historian	Mary Palazzolo
Deputy Historian	Christine Dwon
Deputy Town Clerk	Christine Dwon
Deputy Town Clerk	Rose Williams

Deputy Supervisor	JoEllen Schermerhorn
Deputy Supt. of Highways	John Falke
Bookkeeper	Michelle Brainard
Secretary to the Supervisor	Charlotte Jaeger
Dog Control Officer	Bruce Feml
Records Management Officer	Charlotte Jaeger
Health Officer	Dr. Jacqueline Maier
Inventory Clerk	Andrea Searcy
Web Master	Donna Poulin
Planning Board Secretary	Charlotte Jaeger
Zoning Board Secretary	Mary Cline

### **2019 Committees**

**Highway:** Frank Hermance, Mike Petosa, Charles Van Etten, Bradley Jenkins

**Building:** John Berger, William Pushman

**Monthly Audit:** Bradley Jenkins, Michael Barcone

**Court / Clerk Audit:** JoEllen Schermerhorn, Bradley Jenkins

**Ethics:** Dan Davern, Bennett Wine, Charlotte Jaeger

**Memorial Bricks:** Mary Palazzolo

**Patriots Day:** Michael Barcone

**Emergency:** JoEllen Schermerhorn

**Schoharie Watershed / GCSW Recreation:** Lynn Byrne, Beverly Dezan

**Policy Review:** John Berger, JoEllen Schermerhorn

### **2019 Salaries**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Pay Schedule</u></b>	<b><u>Salary</u></b>
John Berger	Supervisor	Monthly	\$ 12,000.00
Charlotte Jaeger	Secretary to the Supervisor	Monthly	\$ 5,000.00
Robert Basil	Town Justice	Quarterly	\$ 4,973.50
Lubko Kizyma	Town Justice	Quarterly	\$ 4,973.50
Peggy Rappleyea	Court Clerk	Monthly	\$ 17.25hr
Michael Barcone	Council Member	Annually	\$ 2,485.00
Bradley Jenkins	Council Member	Annually	\$ 2,485.00
William Pushman	Council Member	Annually	\$ 2,485.00
JoEllen Schermerhorn	Council Member	Annually	\$ 2,485.00
Frank Hermance	Supt. of Highways	Bi-Weekly	\$ 30,450.00
Charlotte Jaeger	Town Clerk / Collector	Bi-Weekly	\$ 31,734.00
Rose Williams	Deputy Town Clerk	Annually	\$ 500.00
Christine Dwon	Deputy Town Clerk	Annually	\$ 500.00
Charlotte Jaeger	Registrar of Vital Statistics	Annually	\$ 185.00
Charlotte Jaeger	Record Management Officer	Annually	\$ 185.00
Nancy Bower	Sole Assessor	Bi-Weekly	\$ 24,425.00
Peggy Rappleyea	Assessor Clerk	Monthly	\$ 17.25hr
Carl Giangrande	Code Enforcement Officer	Bi-Weekly	\$ 14,000.00
Mary Palazzolo	Historian	Annually	\$ 562.00
Christine Dwon	Deputy Historian	Annually	\$ 200.00
Charlotte Jaeger	Planning Board Secretary	Monthly	\$ 2,208.00
Ron Lipton	Board of Assessment Review	Annually	\$ 150.00
James Tilp / Chair	Board of Assessment Review	Annually	\$ 200.00
Mary Cline	Board of Assessment Review	Annually	\$ 150.00
Jennifer Cawein	Planning Board Chair	Annually	\$ 1,000.00
Robert Hermance	Planning Board Member	Annually	\$ 490.00
Dan Davern	Planning Board Member	Annually	\$ 490.00
Taris Charysyn	Planning Board Member	Annually	\$ 490.00
Beverly Dezan	Planning Board Member	Annually	\$ 490.00
Tal Rappleyea	Town Attorney (Extras \$135 / hr)	Voucher	\$ 500.00
Charlotte Jaeger	Domestic Engineer	Bi-Weekly	\$ 18.00hr
Mary Cline	ZBA Secretary	Annually	\$ 525.00
Andrea Searcy	Inventory Clerk	Upon Completion	\$ 546.00
Donna Poulin	Web Master	Annually	\$ 600.00

**Public Comments**

There were no comments from the public

**Adjourn**

With no further business, and on a motion from Council Member Michael Barcone, seconded by Council Member JoEllen Schermerhorn, the meeting shall be adjourned. Carried Unanimously. Supervisor Berger adjourned the meeting at 6:19 PM.

Respectfully Submitted,

Charlotte Jaeger, Town Clerk