

## **Town of Lexington Organizational Meeting – January 2, 2020**

The Organizational Meeting of the Town Board of the Town of Lexington was called to order at 6:00 PM by Supervisor, JoEllen Schermerhorn at the Lexington Municipal Building, 3542 Route 42, followed by the Pledge of Allegiance.

<b>PRESENT:</b>	Supervisor	JoEllen Schermerhorn
	Council Members	Michael Barcone
		Bennett Wine
		William Pushman
		Bradley Jenkins
	Town Clerk	Charlotte Jaeger
	Highway Superintendent	Frank Hermance
<b>ABSENT:</b>	Town Attorney	Tal Rappleyea

**OTHERS PRESENT:** Sharon Potter, Susan Falke, John Berger, John Falke

Supervisor, Schermerhorn started by saying that the Town Board needed to go into executive session to discuss a personnel issue. The Board has to appoint someone for Town Council because there was a tie between Bennett Wine and Sharon Potter.

### **Executive Session**

On a motion by Council Member, William Pushman, seconded by Council Member, Michael Barcone and with all in favor the regular Town Board meeting was closed and the Town Board went into executive session at 6:01 PM.

### **Close Executive Session**

On a motion by Council Member, Bradley Jenkins, seconded by Council Member William Pushman and with all in favor the Town Board closed the executive session and resumed the regular Town Board meeting at 6:10 PM.

### **RESOLUTION #1-20**

#### **Appoint Town Council**

On a motion by Council Member, Michael Barcone, seconded by Council Member, William Pushman the following was,

ADOPTED: Ayes – 3 – Barcone, Jenkins, & Pushman  
Nays - 0  
Recuse-1 – Schermerhorn

Therefore this Town Board moves to appoint Bennett Wine to the Town Council seat for 1 year and in Novembers General Election the Town Council seat will be up for election for the remaining 3 years of the 4 year term. Town Clerk, Charlotte Jaeger administered the oath of office and Bennett Wine took his seat on the Town Board.

### **RESOLUTION # 2-20**

#### **Approve Dec. 3, 2019 Minutes**

On a motion by Council Member, Michael Barcone seconded by Council Member Bradley Jenkins the following was,

ADOPTED: Ayes – 3 – Barcone, Pushman, & Jenkins  
Nays - 0  
Abstain-1 – Schermerhorn

Therefore, the Town of Lexington Town Board approves the Minutes from December 31, 2019 as presented.

### **Approve December 31, 2019 Minutes**

The December 31, 2019 minutes will have to remain a draft since there were not enough votes to approve them due to absences from the meeting and the change in Supervisors.

### **RESOLUTION # 3-20**

#### **Accept Financial Report for November 30, 2019**

On a motion by Council Member, Michael Barcone, seconded by Council Member, Bradley Jenkins the following was,

ADOPTED: Ayes – 4 – Barcone, Jenkins, Pushman, & Schermerhorn  
Nays - 0  
Abstain-1 – Wine

Therefore, this Town Board accepts the Financial Report for November 2019.

#### **Highway Report**

Superintendent of Highways, Frank Hermance said that the new truck still needed running boards and he said that they have been working on equipment.

#### **RESOLUTION #4-20**

##### **Designation of Regular Monthly Meeting**

On a motion by Council Member Bradley Jenkins, seconded by Council Member, William Pushman the following was,

ADOPTED: Ayes – 5 – Barcone, Berger, Pushman, Schermerhorn, & Wine  
Nays – 0

Therefore, the Town of Lexington Town Board designates the first Tuesday of each month at 6:00 PM to be the regular meeting night of the Town Board of the Town of Lexington, and the meetings will be held at the Municipal Building, 3542 Route 42.

#### **RESOLUTION #5-20**

##### **Calling Special Meetings**

On a motion by Council Member Bennett Wine seconded by Council Member Bradley Jenkins the following was,

ADOPTED: Ayes – 5 – Barcone, Pushman, Jenkins, Schermerhorn, & Wine  
Nays – 0

Therefore, it is resolved, that Special Meetings may be called by the Supervisor, provided that 24 hours advance notice be given to Town Board Members and that the Supervisor will call a Special Town Board Meeting at the request of two or more Town Board Members.

#### **RESOLUTION # 6-20**

##### **Designation of Banks**

On a motion by Council Member Michael Barcone seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Schermerhorn, Pushman, & Wine  
Nays - 0

Resolved, that this Town Board does hereby designate the Bank of Greene County, Tannersville, N.Y., the NBT Bank, NA., of Grand Gorge, & Windham, N.Y., and the Catskill – Hudson Bank, of Kingston, N.Y. as the official depositories for the Town of Lexington for the year 2020.

#### **RESOLUTION # 7-20**

##### **Investment of Idle Monies**

On a motion by Council Member Bradley Jenkins seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Schermerhorn, & Wine  
Nays - 0

Whereas the Town of Lexington wishes to comply with NYS General Municipal Law regarding the security of public deposits that it has on deposit at any bank, and so the Town of Lexington will continue to use an ICS account at the Catskill-Hudson Bank.

#### **RESOLUTION #8-20**

##### **Designation of Official Newspapers**

On a motion by Council Member Michael Barcone, seconded by Council Member Bradley Jenkins the following was,

ADOPTED: Ayes – 5 – Barcone, Pushman, Jenkins, Schermerhorn, & Wine  
Nays - 0

Resolved, that this Town Board does hereby designate the Mountain Eagle and the Catskill Daily Mail as the official newspapers for the Town of Lexington for the year 2020.

**RESOLUTION #9-20**

**Readopt Policy Book / Mileage Compensation and Dinners for Town Officials**

On a motion by Council Member Michael Barcone, seconded by Council Member Bradley Jenkins the following was,

ADOPTED: Ayes – 5– Barcone, Jenkins, Schermerhorn, Pushman, & Wine  
Nays - 0

Resolved, that this Town Board moves to accept the book as is which consists of the employee handbook and code of ethics and does hereby fix mileage compensation at the IRS rate of 57.5 cents per mile for the following: Assessor, Code Enforcement Officer, Animal Control Officer, Justices, Town Superintendent of Highways, Election Inspectors, Town Clerk / Collector, Town Supervisor, Town Council Members, Planning Board Members, or any appointed or otherwise elected official that goes on Town business.

Be it further resolved, that this Town Board authorizes payment of meals for Town Officials that attend official meetings, not to exceed \$15.00 for lunch and \$25.00 for dinner and a \$40.00 maximum per day.

**RESOLUTION # 10-20**

**Authorize Payment of Dues to Associations**

On a motion by Council Member Bradley Jenkins, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 5– Barcone, Jenkins, Pushman, Schermerhorn, & Wine  
Nays - 0

Resolved, that this Town Board authorizes payment of dues to the following Associations: NYS Association of Towns, NYS Planning Federation, Association of Magistrates of NYS, Magistrates Association of Greene County, NYS Tax Receivers and Collectors, Greene County Highway Superintendent Association, NYS Superintendent of Highways, NYS Assessors Association, Greene County Assessors Association, Columbia-Greene Town Clerk's Association, NYS Town Clerk Association, and the Association of Public History for New York State.

**RESOLUTION #11-20**

**Payment of Bills in Advance of Board Meetings**

On a motion by Council Member Bradley Jenkins, seconded by Council Member Bennett Wine the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Schermerhorn, & Wine  
Nays - 0

Resolved, that this Town Board authorizes the Supervisor to pay certain claims of indebtedness in advance of Town Board meetings, i.e., electric bills, postage, fuel oil bill, gasoline bill, diesel fuel bill, telephone bill, payroll, and NBT credit card.

**RESOLUTION # 12-20**

**Authorize Supervisor's Report to NYS Comptroller**

On a motion by Council Member Michael Barcone, seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 5– Barcone, Jenkins, Pushman, Schermerhorn, & Wine  
Nays - 0

Resolved, that this Town Board authorizes the Supervisor to send the Supervisor's Financial report to the State Comptroller and then use the annual Supervisor's Financial Report to the State Comptroller for the Annual Financial Report to the Town Board to be filed in the Town Clerk's office, where it will be available to all interested persons and to publish an abbreviated form of the report for year 2019 in the designated newspapers.

**RESOLUTION # 13-20**

**Authorizing Tax Exemptions for Senior Citizens & Persons with Disabilities & Limited Incomes**

On a motion by Council Member William Pushman, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 5 - Barcone, Jenkins, Pushman, Schermerhorn, & Wine  
Nays – 0

Resolved, that this Town Board authorizes tax exemptions for senior citizens and persons with disabilities and limited incomes using the sliding scale from Greene County.

**RESOLUTION # 14-20**

**Renew Maintenance Agreement with HVOE- Copy Machine**

On a motion by Council Member Bradley Jenkins seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes –5 - Barcone, Jenkins, Pushman, Schermerhorn, & Wine  
Nays -0

Therefore, the Town Board moves to renew the maintenance agreement with Hudson Valley Office Equipment, Inc. from 1/20/2020 to 1/20/2021 at a cost of \$671.00 for the Copystar CS-3035 Copier.

**RESOLUTION # 15-20**

**Appoint Planning Board Member**

On a motion by Council Member Bradley Jenkins, seconded by Council Member William Pushman the following was,

ADOPTED: Ayes - 5 – Barcone, Jenkins, Pushman, Schermerhorn, & Wine  
Nays -0

Therefore this Town Board appoints Daniel Davern to the Plananning Board for a 5 year term.

**RESOLUTION # 16-20**

**Appointments and Committees**

On a motion by Council Member Michael Barcone, seconded by Bennett Wine the following resolution was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Schermerhorn, & Wine  
Nays - 0

Resolved, that this Town Board makes the following appointments and be it further resolved that this Town Board authorizes the Supervisor to make the following committee appointments:

**2020 Appointments**

Planning Board	Dan Davern
Attorney for the Town	Tal Rappleyea
Disaster Coordinator	Paul Dwon
Code / Zoning Officer	Carl Giangrande
Registrar of Vital Statistics	Charlotte Jaeger
Historian	Mary Palazzolo
Deputy Historian	Christine Dwon
Deputy Town Clerk	Christine Dwon
Deputy Town Clerk	Rose Williams
Deputy Supervisor	John Berger
Deputy Supt. of Highways	John Falke
Bookkeeper	Michelle Brainard
Secretary to the Supervisor	Charlotte Jaeger
Dog Control Officer	Bruce Feml
Records Management Officer	Charlotte Jaeger
Health Officer	Jo Cross

Inventory Clerk	Andrea Searcy
Web Master	TBD
Planning Board Secretary	Charlotte Jaeger
Zoning Board Secretary	Mary Cline
Court Clerk Substitute	Michelle Blain

### **2020 Committees**

**Highway:** Frank Hermance, Mike Petosa, Charles Van Etten, Bradley Jenkins

**Building:** William Pushman, Willaim Decker

**Monthly Audit:** Bradley Jenkins, Bennett Wine

**Court / Clerk Audit:** JoEllen Schermerhorn, Bradley Jenkins

**Ethics:** Caroline Hermance, Charlotte Jaeger

**Memorial Bricks:** Mary Palazzolo

**Patriots Day:** Michael Barcone

**Emergency:** JoEllen Schermerhorn, Paul Dwon

**Schoharie Watershed / GCSW Recreation:** Lynn Byrne, Beverly Dezan, Michael Barcone

**Policy Review:** JoEllen Schermerhorn, Michael Barcone

### **RESOLUTION #17-20**

#### **2020 Salaries**

On a motion by Council Member, Michael Barcone, seconded by Council Member, William Pushman the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Schermerhorn, & Wine  
Nays - 0

Therefore this Town Board approves the following salaries for 2020.

### **2020 Salaries**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Pay Schedule</u></b>	<b><u>Salary</u></b>
JoEllen Schermerhorn	Supervisor	Monthly	\$ 12,000.00
Charlotte Jaeger	Secretary to the Supervisor	Monthly	\$ 5,000.00
Robert Basil	Town Justice	Quarterly	\$ 5,000.00
Lubko Kizyma	Town Justice	Quarterly	\$ 5,000.00
Peggy Rappleyea	Court Clerk	Monthly	\$ 17.50hr
Michael Barcone	Council Member	Annually	\$ 2,500.00
Bradley Jenkins	Council Member	Annually	\$ 2,500.00
William Pushman	Council Member	Annually	\$ 2,500.00
JoEllen Schermerhorn	Council Member	Annually	\$ 2,500.00
Frank Hermance	Supt. of Highways	Bi-Weekly	\$ 31,000.00
Charlotte Jaeger	Town Clerk / Collector	Bi-Weekly	\$ 32,210.00
Rose Williams	Deputy Town Clerk	Annually	\$ 500.00
Christine Dwon	Deputy Town Clerk	Annually	\$ 500.00
Charlotte Jaeger	Registrar of Vital Statistics	Annually	\$ 185.00
Charlotte Jaeger	Record Management Officer	Annually	\$ 185.00
Garth Slocum	Sole Assessor	Bi-Weekly	\$ 24,800.00
Peggy Rappleyea	Assessor Clerk	Monthly	\$ 17.50hr
Carl Giangrande	Code Enforcement Officer	Bi-Weekly	\$ 14,210.00
Mary Palazzolo	Historian	Annually	\$ 562.00
Christine Dwon	Deputy Historian	Annually	\$ 200.00
Charlotte Jaeger	Planning Board Secretary	Monthly	\$ 2,208.00
Ron Lipton	Board of Assessment Review	Annually	\$ 150.00
James Tilp	Board of Assessment Review	Annually	\$ 150.00
Mary Cline/Chair	Board of Assessment Review	Annually	\$ 200.00
Jennifer Cawein	Planning Board Chair	Annually	\$ 1,000.00
Robert Hermance	Planning Board Member	Annually	\$ 575.00
Dan Davern	Planning Board Member	Annually	\$ 575.00
Taris Charysyn	Planning Board Member	Annually	\$ 575.00
Beverly Dezan	Planning Board Member	Annually	\$ 575.00
Tal Rappleyea	Town Attorney (Extras \$135 / hr)	Voucher	\$ 500.00
Charlotte Jaeger	Domestic Engineer	Bi-Weekly	\$ 18.00hr

Mary Cline	ZBA Secretary	Annually	\$ 525.00
Andrea Searcy	Inventory Clerk	Upon Completion	\$ 558.00
William Decker	Grounds/Maintenance	Monthly	\$ 10,100.00

**Public Comments**

Supervisor, Schermerhorn mentioned the Town website and said that Bennett has some concerns. Council Member, Wine said that Kim McGalliard had questions regarding the website. He said that Kim had set up links for people to do surveys for the Broad Band project. The emails need to be changed as well. Council Member, Pushman said that security needs to be in place. Council Member, Wine suggested the deadline for proposals for the website be January31, 2020.

Supervisor, Shcermerhorn said that there was a proposal for managing Potential Heritage Population of Brook Char in the headwaters of the West Kill Creek by David Winters. Council Member, Barcone has talked to David about the proposal. He said that Char are really special fish. There about 6 subspecies of brook trout. They would like to get the genetic work done on the trout in the West Kill Creek. There are recreational grants available to enhance the stream. Irene really took a toll on the stream. They would like to do a specimen pole of the brook trout and then get funding and put in a barrier damn. Council Member, Pushman asked who pays for this? Hopefully the money will come from grants.

David Winters would like the Town of Lexington to be the lead agency.

The proposed steps are to identify genetic purity of the West kill Brook Trout, identify water quality limitations-PH temp, identify effective habitat size, including tributaries, remove non-native brown trout, develop interim and permanent barrier to upstream migration, electroshock sections to remove above barriers, moving downstream, monitor, education literature cited.

DEC and DEP would allow a barrier damn. Council Member, Barcone said that the fishing has been very good. This is Art Flicks chapter of Trout Unlimited and the West Kill Stream is Art’s old stomping ground. Eastern Brook Trout Venture is a source for funding. Getting the stream back to the way it used to be would be beneficial. Council Member, Jenkins would like to talk to David Winters. Back Country Hunters and Anglers would be able to help with this project as well. \$20,000.00 would be the amount asked for the grant. Council Member, Barcone publicly thanked David Winters for his work on this proposal.

**RESOLUTION #18-20**

**Brook Char Proposal**

on a motion by Council Member, Michael Barcone seconded by Council Member Bradley Jenkins the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Schermerhorn, and Wine  
Nays -0

Therefore this Town Board moves to be the lead agency and for the project to move forward in obtaining grant funding for the project.

**Adjourn**

With no further business, and on a motion from Council Member Michael Barcone, seconded by Council Member, William Pushman the meeting shall be adjourned. Carried Unanimously. Supervisor, Schermerhorn adjourned the meeting at 7:08 PM.

Respectfully Submitted,  
  
Charlotte Jaeger, Town Clerk