**Town of Lexington Organizational Meeting – January 2, 2024**

**In Person and Via Zoom**

**Oaths of Office**

Town Clerk, Charlotte Jaeger swore in the newly elected and re-elected Town Officials. Rose Petrella-Wilson new Town Council, JoEllen Schermerhorn re-elected Town Supervisor, Kevin Simmons re-elected Town Highway Superintendent, and William Pushman re-elected Town Council.

The Organizational Meeting of the Town Board of the Town of Lexington was called to order at 6:07 PM by Supervisor, JoEllen Schermerhorn at the Lexington Municipal Building, 3542 Route 42, followed by the Pledge of Allegiance.

**PRESENT:** Supervisor JoEllen Shcermerhorn

Council Members Michael Barcone

Rose Petrella-Wilson

William Pushman

Bradley Jenkins

Town Clerk Charlotte Jaeger

Highway Superintendent Kevin Simmons

Town Attorney Tal Rappleyea Zoom

**OTHERS PRESENT:** Paul & Liza Dwon **Zoom:** Shelly, Richard Amdur, & Mike Ryan from the Mountain Eagle

**Highway Report**

Superintendent of Highways Kevin Simmons said that were some spots that were washed out with the heavy rain that had to be repaired.

**RESOLUTION # 1-24**

**Designation of Regular Monthly Meeting**

On a motion by Council Member William Pushman, seconded by Council Member, Rose Petrella-Wilson the following was,

ADOPTED: Ayes – 5– Barcone, Jenkins, Pushman, Schermerhorn, & Wilson

Nays – 0

Therefore, the Town of Lexington Town Board designates the first Tuesday of each month at 6:00 PM to be the regular meeting night of the Town Board of the Town of Lexington, and the meetings will be held at the Municipal Building, 3542 Route 42.

**RESOLUTION # 2-24**

**Calling Special Meetings**

On a motion by Council Member Michael Barcone seconded by Council Member Bradley Jenkins the following was,

ADOPTED: Ayes – 5– Barcone ,Jenkins, Pushman, Schermerhorn, & Wilson

Nays – 0

Therefore, it is resolved, that Special Meetings may be called by the Supervisor, provided that 24 hours advance notice be given to Town Board Members and that the Supervisor will call a Special Town Board Meeting at the request of two or more Town Board Members.

**RESOLUTION # 3-24**

**Designation of Banks**

On a motion by Council Member Michael Barcone seconded by Council Member Bradley Jenkins the following was,

ADOPTED: Ayes – 4– Barcone, Jenkins, Schermerhorn, Pushman, & Wislon

Nays - 0

Resolved, that this Town Board does hereby designate the Bank of Greene County, Tannersville, N.Y., the NBT Bank, NA., of Grand Gorge, & Windham, N.Y., and the Catskill – Hudson Bank, of Kingston, N.Y. as the official depositories for the Town of Lexington for the year 2024.

**RESOLUTION # 4-24**

**Investment of Idle Monies**

On a motion by Council Member Bradley Jenkins seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 4 – Barcone, Jenkins, Pushman, Schermerhorn, & Wilson

Nays - 0

Whereas the Town of Lexington wishes to comply with NYS General Municipal Law regarding the security of public deposits that it has on deposit at any bank, and so the Town of Lexington will continue to use an ICS account at the Catskill-Hudson Bank. The Town will be keeping a check on rates at other banks.

**RESOLUTION # 5-24**

**Designation of Official Newspapers**

On a motion by Council Member Michaeal Barcone, seconded by Council Member Rose Petrella-Wilson the following was,

ADOPTED: Ayes – 5– Barcone, Jenkins, Pushman, Schermerhorn, & Wilson

Nays - 0

Resolved, that this Town Board does hereby designate the Mountain Eagle and/ or the Catskill Daily Mail as the official newspapers for the Town of Lexington for the year 2024.

**RESOLUTION # 6-24**

**Designation of official Radio Station WRIP 97.9**

On a motion by Council Member Rose Petrella-Wilson, seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 5 – Barcone, Jekins, Pushman, Schermerhorn, & Wilson

Nays - 0

Therefore this Town Board designates WRIP as the official radio station for the Town of Lexington for the year 2024.

**RESOLUTION #7-24**

**Readopt Policy Book / Mileage Compensation and Dinners for Town Officials**

On a motion by Council Member William Pushman, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 5– Barcone, Jenkins, Schermerhorn, Pushman, & Wilson

Nays - 0

Resolved, that this Town Board moves to accept the book as is which consists of the employee handbook and code of ethics and does hereby fix mileage compensation at the IRS rate of 67 cents per mile for the following: Assessor, Code Enforcement Officer, Animal Control Officer, Justices, Town Superintendent of Highways, Election Inspectors, Town Clerk / Collector, Town Supervisor, Town Council Members, Planning Board Members, or any appointed or otherwise elected official that goes on Town business.

Be it further resolved, that this Town Board authorizes payment of meals for Town Officials that attend official meetings, not to exceed $15.00 for lunch and $25.00 for dinner and a $40.00 maximum per day.

**RESOLUTION # 8-24**

**Authorize Payment of Dues to Associations**

On a motion by Council Member Michael Barcone, seconded by Council Member Bradley Jenkins the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Schermerhorn, & Wilson

Nays - 0

Resolved, that this Town Board authorizes payment of dues to the following Associations: NYS

Association of Towns, NYS Planning Federation, Association of Magistrates of NYS, Magistrates   
Association of Greene County, NYS Tax Receivers and Collectors, Greene County Highway Superintendent Association, NYS Superintendent of Highways, NYS Assessors Association, Greene County Assessors Association, Columbia-Greene Town Clerk's Association, NYS Town Clerk Association, and the Association of Public History for New York State.

**RESOLUTION # 9-24**

**Payment of Bills in Advance of Board Meetings**

On a motion by Council Member Rose Petrella Wilson, seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Schermerhorn, & Wilson

Nays - 0

Resolved, that this Town Board authorizes the Supervisor to pay certain claims of indebtedness in advance of Town Board meetings, i.e., electric bills, postage, fuel oil bill, gasoline bill, diesel fuel bill, telephone bill, payroll, and NBT credit card.

**RESOLUTION # 10-24**

**Authorize Supervisor's Report to NYS Comptroller**

On a motion by Council Member Bradley Jenkins, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 5– Barcone, Jenkins, Pushman, Schermerhorn, & Wilson

Nays - 0

Resolved, that this Town Board authorizes the Supervisor to send the Supervisor's Financial report to the State Comptroller and then use the annual Supervisor's Financial Report to the State Comptroller for the Annual Financial Report to the Town Board to be filed in the Town Clerk's office, where it will be available to all interested persons and to publish an abbreviated form of the report for year 2023 in the designated newspapers.

**Appoint Planning Board Member and Zoning Board of Appeals Member**

Supervisor Schermerhorn will re-appoint Beverly Dezan to the Planning Board for 5 years and re-appoint Ronald Lipton to the zoning board for a 3 year term.

**RESOLUTION # 11-24**

**Hudson Valley Office Contract**

On a motion by Council Member Michael Barcone, seconded by William Pushman the following resolution was,

ADOPTED: Ayes – 5– Barcone, Jenkins, Pushman, Schermerhorn, & Wilson

Nays - 0

Resolved, that this Town Board renews the contract with Hudson Valley Office Equipment for the maintenance of the copy machine.

**2024 Appointments**

Planning Board Beverly Dezan

Attorney for the Town Tal Rappleyea

Disaster Coordinator Paul Dwon

Code / Zoning Officer Carl Giangrande

STR/Enforcement Clerk Nicole Pursel

Registrar of Vital Statistics Charlotte Jaeger

Historian Mary Palazzolo

Deputy Historian Christine Dwon

Deputy Town Clerk Christine Dwon

Deputy Supervisor Michael Barcone

Bookkeeper Michelle Brainard

Secretary to the Supervisor Charlotte Jaeger

Dog Control Officer Bruce Feml

Records Management Officer Charlotte Jaeger

Health Officer Liza Dwon

Inventory Clerk Andrea Searcy

Web Master Charlotte Jaeger

Planning Board Secretary Elizabeth Martin

Zoning Board Secretary Kim McGalliard

**2024 Committees**

**Highway:** Kevin Simmons, Mike Petosa, Bradley Jenkins

**Building:** William Pushman, William Decker, Carl Giangrande

**Monthly Audit:**  Bradley Jenkins & Rose Petrella-Wilson

**Court / Clerk Audit:**  JoEllen Schermerhorn, Bradley Jenkins

**Comprehensive Plan** Lynn Byrne, Jennifer Cawein, & Kim McGalliard

**Ethics:** Charlotte Jaeger, Rose Petrella-Wislon,& John Berger

**Memorial Bricks:** Mary Palazzolo

**Patriots Day:** Mary Palazzolo and Christine Dwon

**Planning Board:** Jennifer Cawein, Beverly Resnik-Dezan, Nancy Orr, Casey Scieszka, & Taris Charysyn

**Emergency:** JoEllen Schermerhorn, Paul Dwon, & kevin Simmons

**Schoharie Watershed / GCSW Recreation:** Lynn Byrne & Beverly Resnik-Dezan

**Board of Assessment Review**: Ron Lipton, Susan Falke, Schuyler Minew

**Policy Review:** JoEllen Schermerhorn, Michael Barcone

**Zoning Board:** Sarah Pellizzari, Ron Lipton, Nancy Wyncoop-Bower

**2024 SALARIES**

**Name**  **Position** **Pay Schedule** **Salary**

JoEllen Schermerhorn Supervisor Monthly $ 12,000.00

Michael Barcone Deputy Supervisor Annually $ 500.00

Charlotte Jaeger Secretary to the Supervisor Monthly $ 5,000.00

Michelle Brainard Bookkeeper Quarterly $ 10,000.00

Devon Russ Town Justice Quarterly $ 5,000.00

Steven Rossignol Town Justice Quarterly $ 5,000.00

Peggy Rappleyea Court Clerk Monthly $ 18.25hr

Michael Barcone Council Member Annually $ 3,000.00

Bradley Jenkins Council Member Annually $ 3,000.00

William Pushman Council Member Annually $ 3,000.00

Rose Petrella-Wilson Council Member Annually $ 3,000.00

Kevin Simmons Jr Supt. of Highways Bi-Weekly $ 45,500.00

Charlotte Jaeger Town Clerk Bi-Weekly $ 35,500.00

Charlotte Jaeger Tax Collector Quarterly $ 4,000.00

Christine Dwon Deputy Town Clerk Monthly $ 18.25hr

Charlotte Jaeger Registrar of Vital Statistics Annually $ 200.00

Charlotte Jaeger Record Management Officer Annually $ 200.00

Garth Slocum Sole Assessor Bi-Weekly $ 26,200.00

Peggy Rappleyea Assessor Clerk Monthly $ 18.25hr

Carl Giangrande Code Enforcement Officer Bi-Weekly $ 17,350.00

Nicole Pursell Code Enforcement Clerk Monthly $ 18.25hr

Mary Palazzolo Historian Annually $ 595.00

Christine Dwon Deputy Historian Annually $ 350.00

Elizabeth Martin Planning Board Secretary Monthly $ 2,040.00

Ron Lipton Board of Assessment Review Annually $ 200.00

Susan Falke Board of Assessment Review Annually $ 150.00

Schuyler Minew Board of Assessment Review Annually $ 150.00

Jennifer Cawein Planning Board Chair Annually $ 1,000.00

Casey Scieszka Planning Board Member Annually $ 590.00

Nancy Orr Planning Board Member Annually $ 590.00

Taris Charysyn Planning Board Member Annually $ 590.00

Beverly Dezan Planning Board Member Annually $ 590.00

Tal Rappleyea Town Attorney (Extras $175 / hr) Voucher $ 500.00

Liza Dwon Health Officer Annually $ 500.00

Charlotte Jaeger Domestic Engineer Bi-Weekly $ 18.25hr

Kim McGalliard ZBA Secretary Annually $ 500.00

Sarah Pellizzari Zoning Board Chair Annually $ 500.00

Ronald Lipton Zoning Board Member Annually $ 300.00

Nancy Wyncoop-Bower Zoning Board Member Annually $ 300.00

Andrea Searcy Inventory Clerk Upon Completion $ 18.25hr

William Decker Grounds/Maintenance Monthly $ 11,000.00

Charlotte Jaeger Web Master Annually $ 600.00

Steve Anshanslin Sewer District Operator Bi-Weekly $ 24,750.00

William Decker Assistant Operator Monthly $ 5,500.00

Michelle Brainard Sewer District Clerk Annually $ 650.00

Michelle Brainard Sewer District Bookkeeper Annually $ 650.00

Bruce Feml Dog Control Officer Semi-Annually $ 1,500.00

**RESOLUTION # 12-24**

**2024 Ambulance Contract with the Town of Ashland**

On a motion by Council Member Bradley Jenkins, seconded by Council Member Rose Petrella-Wilson the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Schermerhorn, & Wilson

Nays – 0

Therefore this Town Board agrees to enter into the 2024 Ambulance Contract with the Town of Ashland.

**Greene County Paramedics**

The fee for the 2024 contract is $5,227.00.

**RESOLUTION #13-24**

**Town Attorney Contract**

On a motion by Council Member Bradley Jenkins seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Schermerhorn, & Wilson

Nays – 0

Therefore this Town Board moves to accept the Town Attorney contract for 2024.

**Glenn Hapeman Plaque**

Supervisor Schermerhorn would like to display it in the hall next to Kenny Becker’s plaque and the Town Board members were in agreement.

**Health Update**

Health Officer Liza Dwon said that hospitals are pretty full right now and wait times are back up again. Covid and RSV numbers are up. It is important that 911 signs are visible. She will give a CPR class if anyone is interested. Greene County is doing a fresh start 16 week program for people to get healthy.

**RESOLUTION # 14-24**

**CWC Election – Tom Hoyt**

On a motion by Council Member Bradley Jenkins seconded by Council Member William Pushman the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Schermerhorn, & Wilson

Nays -0

Therefore this Town Board moves to nominate Thomas Hoyt to run for Board member of the Catskill Watershed.

**NY Forward Application**

Town Supervisor Schermerhorn said that Jim Moynihan called to say that the NY Forward application was not approved.

**Fire -Rescue Report**

Fire Chief Paul Dwon said that the total number of calls for the year was 113. He said that some Towns are charging a fee for excessive alarm calls (4 in 6 months for example). He said that NY State will pay $750 for people to take the basic course since there is a lack of volunteers. Supervisor Schermerhorn thanked Paul and Liza for the service and also Bob who is still in training. Fire Chief Dwon said that they need truck drivers.

**2023 Inventory Report**

The report has been completed and there will be a copy in the Town Clerk’s Office.

**Real Property Tax Exemptions for 2024**

There will be a public hearing before the next meeting as the income levels have changed for exemptions.

**RESOLUTION # 15-24**

**Pay Bills**

On a motion by Council Member William Pushman, seconded by Council Member Michael Barcone the following was,

ADOPTED: Ayes – 5 – Barcone, Jenkins, Pushman, Shcermerhorn, & Wilson

Nays – 0

Therefore this Town Board approves the paying of bills that have been prepared.

**Public Be Heard**

There were no public comments.

**Adjourn**

With no further business, and on a motion from Council Member Rose Petrella-Wilson seconded by Council Member, Michael Barcone the meeting shall be adjourned. Carried Unanimously.

Supervisor, Schermerhorn adjourned the meeting at 6:49pm..

Respectfully Submitted,

Charlotte Jaeger, Town Clerk